

Monday, 8 June 2020

CABINET

A meeting of **Cabinet** will be held on

Tuesday, 16 June 2020

commencing at **5.30 pm**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

<https://us02web.zoom.us/j/83053548866?pwd=VmlxZnpuNmIBUk96SDhCd2gxQTR2Zz09>

Meeting ID: 830 5354 8866

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Meeting ID: 830 5354 8866

Password: 626981

Members of the Committee

Councillor Steve Darling (Chairman)

Councillor Carter

Councillor Long

Councillor Cowell

Councillor Morey

Councillor Law

Councillor Stockman

A prosperous and healthy Torbay

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Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

CABINET AGENDA

1. Apologies

To receive apologies for absence.

2. Disclosure of Interests

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda.

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda.

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

3. Communications

To receive any communications or announcements from the Leader of the Council.

4. Urgent Items

To consider any other items the Chairman decides are urgent.

5. Matters for Consideration

6. One Torbay: Working for all Torbay - Delivery Plan

(Pages 5 - 22)

To consider a report that seeks approval of the Delivery Plan for One Torbay: Working for all Torbay.

7. Post COVID Economic Plan

(To Follow)

To consider the submitted report and any comments and/or recommendations of the Overview and Scrutiny Board.

8. Torbay Local Development Scheme

(Pages 23 - 29)

To consider a report that seeks approval of the Torbay Local Development Scheme.

9. **Budget Monitoring 2019/20 - Quarter Four - Outturn** (Pages 30 - 42)
To note the submitted budget outturn report for 2019/20 and any recommendations from the Overview and Scrutiny Board.
10. **Exclusion of Press and Public**
To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following items on the agenda on the grounds that exempt information (as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) is likely to be disclosed.
11. **TDA Business Plan 2020-2025** (To Follow)
To make recommendations to the Council on the final proposed TDA Business Plan 2020-2025 (Policy Framework document).

Instructions for the Press and Public for joining the meeting

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

Joining a meeting

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. **(Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

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Meeting Etiquette - things to consider when attending a virtual meeting

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.



Meeting: Cabinet

Date: 16 June 2020

Wards Affected: All

Report Title: One Torbay: Working for all Torbay – Delivery Plan

Is the decision a key decision? No

When does the decision need to be implemented? As soon as possible

Cabinet Member Contact Details: Councillor Steve Darling, Leader of the Council, steve.darling@torbay.gov.uk

Supporting Officer Contact Details: Kate Spencer, Head of Policy, Performance and Community Engagement, 01803 207014, kate.spencer@torbay.gov.uk

1. Proposal and Introduction

- 1.1 One Torbay: Working for all Torbay – the Council’s Community and Corporate Plan – was agreed by Council at its meeting on 27 February 2020.
- 1.2 There are a number of plans and strategies which sit below One Torbay: Working for all Torbay. Each one of these provides further details of the Council is working towards meeting its ambition of a Thriving Torbay.
- 1.3 In order to provide focus, the Cabinet has prepared a Delivery Plan which sets out the specific actions which will be undertaken over the next 12 months to deliver against the Community and Corporate Plan. They will be the focus of the Leader of the Council and his Cabinet and progress against the plan will be continuously monitored.
- 1.4 As actions are delivered, the next iteration of the Action Plan will be developed and it is expected that the second Delivery Plan will be agreed by the Cabinet in April 2021.

2. Reason for Proposal and associated financial commitments

- 2.1 The Delivery Plan will ensure that there is a planned approach to the delivery of Community and Corporate Plan over the next 12 months.
- 2.2 The proposals contained in the plan do not commit the Council financially, unless where already agreed. As each aspect of the Plan is progressed, due consideration will be given to the financial impacts of each decision, and appropriate governance for the decisions will be followed.

3. Recommendation(s) / Proposed Decision

That the Cabinet Delivery Plan for One Torbay: Working for all Torbay be approved.

Appendices

Appendix 1: Cabinet Delivery Plan

Background Documents

None

Section 1: Background Information

1.	<p>What is the proposal / issue?</p> <p>The first Delivery Plan for One Torbay: Working for all Torbay has been prepared and needs to be agreed.</p>
2.	<p>What is the current situation?</p> <p>One Torbay: Working for all Torbay – the Council’s Community and Corporate Plan – was agreed by Council at its meeting on 27 February 2020.</p> <p>There are a number of plans and strategies which sit below One Torbay: Working for all Torbay. Each one of these provides further details of the Council is working towards meeting its ambition of a Thriving Torbay.</p> <p>In order to provide focus, the Cabinet has prepared a Delivery Plan which sets out the specific actions which will be undertaken over the next 12 months to deliver against the Community and Corporate Plan. They will be the focus of the Leader of the Council and his Cabinet and progress against the plan will be continuously monitored.</p> <p>As actions are delivered, the next iteration of the Action Plan will be developed and it is expected that the second Delivery Plan will be agreed by the Cabinet in April 2021.</p>
3.	<p>What options have been considered?</p> <p>The actions within the other documents which make up the Policy Framework could continue to be delivered. However, it is felt that by combining the priority actions into a Delivery Plan for the next 12 months will provide a focus for both the Cabinet and the organisation as a whole.</p>
4.	<p>What is the relationship with the priorities within the Partnership Memorandum and the Council’s Principles?</p> <p>The Delivery Plan is based on the Council’s priorities and principles as set out in the Community and Corporate Plan.</p>
5.	<p>How does this proposal/issue contribute towards the Council’s responsibilities as corporate parents?</p> <p>The Council’s role and responsibility as a Corporate Parent is central to all that we do.</p>

6.	<p>How does this proposal/issue tackle poverty, deprivation and vulnerability?</p> <p>Tackling poverty and inequalities is central to the Plan.</p>
7.	<p>How does the proposal/issue impact on people with learning disabilities?</p> <p>Ensuring that all of the people in Torbay thrive is one of the visions within the Plan. This includes those people with learning disabilities.</p>
8.	<p>Who will be affected by this proposal and who do you need to consult with? How will the Council engage with the community? How can the Council empower the community?</p> <p>The aim of this Plan is to impact on everyone in Torbay. The Community and Corporate Plan was subject to consultation.</p>

Section 2: Implications and Impact Assessment

9.	<p>What are the financial and legal implications?</p> <p>The financial and legal implications of the actions within the Delivery Plan will be considered through the appropriate decision making process.</p>
10.	<p>What are the risks?</p> <p>The risks of the actions within the Delivery Plan will be considered through the appropriate decision making process.</p>
11.	<p>Public Services Value (Social Value) Act 2012</p> <p>Not applicable.</p>
12.	<p>What evidence / data / research have you gathered in relation to this proposal?</p> <p>Feedback received through the Member Induction Programme, the Community Conference and the consultation on the Community and Corporate Plan has been incorporated into the Delivery Plan.</p>

Equality Impacts

15.	Identify the potential positive and negative impacts on specific groups			
		Positive Impact	Negative Impact & Mitigating Actions	Neutral Impact
	Older or younger people	The aim of the Plan is to have a positive impact on this group.		
	People with caring Responsibilities	The aim of the Plan is to have a positive impact on this group.		
	People with a disability	The aim of the Plan is to have a positive impact on this group.		
	Women or men	The aim of the Plan is to have a positive impact on this group.		
	People who are black or from a minority ethnic background (BME) <i>(Please note Gypsies / Roma are within this community)</i>	The aim of the Plan is to have a positive impact on this group.		
	Religion or belief (including lack of belief)	The aim of the Plan is to have a positive impact on this group.		
	People who are lesbian, gay or bisexual	The aim of the Plan is to have a positive impact on this group.		
	People who are transgendered	The aim of the Plan is to have a positive impact on this group.		
	People who are in a marriage or civil partnership	The aim of the Plan is to have a positive impact on this group.		
	Women who are pregnant / on maternity leave	The aim of the Plan is to have a positive impact on this group. .		

	Socio-economic impacts (Including impact on child poverty issues and deprivation)	The aim of the Plan is to have a positive socio-economic impact.		
	Public Health impacts (How will your proposal impact on the general health of the population of Torbay)	The aim of the Plan is to have a positive impact on the general health of the population of Torbay.		
16.	Cumulative Impacts – Council wide (proposed changes elsewhere which might worsen the impacts identified above)	As the rest of the Council’s Policy Framework is reviewed and developed we will ensure that the cumulative impacts have a positive impact on the area and its residents.		
17.	Cumulative Impacts – Other public services (proposed changes elsewhere which might worsen the impacts identified above)	The Council is continuing to work with its partners across the public sector to ensure a positive cumulative impact on the area and its residents.		

One Torbay: Working for all Torbay

Cabinet Action Plan 1

June 2020

This document can be made available in other languages and formats.

For more information please contact engagement@torbay.gov.uk

Our Ambition

Our ambition is for Torbay and its residents to thrive.

We want Torbay to be a place where we have turned the tide on poverty and tackled inequalities; where our children and older people will have high aspirations and where there are quality jobs, good pay and affordable housing for our residents.

In realising that ambition, Torbay would be the premier resort in the UK, with a vibrant arts and cultural offer for our residents and visitors to enjoy; where our built and natural environment is celebrated and where we play our part in addressing the climate change emergency.

Our Mission

We will be a Council that supports, enables and empowers its residents, our communities and our partnerships.

Working Differently

- Change the culture in the Council and in communities
- Build trusted relationships with communities
- Improve communication with communities and individuals
- Encourage celebration of the Bay and its people

Our Approach

- Enable our communities
- Use reducing resources to best effect
- Reduce demand through prevention and innovation
- Integrated and joined up approach

Our Actions

Since One Torbay: Working for all Torbay (our Community and Corporate Plan) was adopted in February 2020, Torbay and the world around us has changed significantly as a result of the COVID-19 pandemic.

There has been a fantastic partnership and community response within Torbay to the ongoing situation and as a Council we have changed how we work in an incredibly short space of time.

As we move into the recovery phase of COVID-19, we need to use this as an opportunity to deliver fundamental transformation and revitalisation to create a 'new normal' that sets a path towards longer term strategic goals for Torbay.

However, we need to recognise that the Council's limited resources (and those of our partners – in both the public and private sectors – and our communities) will be stretched and therefore the plans we originally had when One Torbay was developed may need to be scaled back in the short to medium term.

There remains a number of plans and strategies which sit below One Torbay and each one of these provides further details of how we are working towards meeting our ambition.

This Action Plan sets out the specific actions which will be undertaken over the next 12 months to deliver against the Community and Corporate Plan. They will be the focus of the Leader of the Council and his Cabinet and progress against the plan will be continuously monitored.

As a result of COVID-19, it has been prioritised to ensure we focus on:

- Protecting the most vulnerable
- Driving economic recovery
- Harnessing Torbay's community spirit
- Building on our strong collaboration with partners

We recognise that all of these actions are important, but we need to be pragmatic about what we can achieve with the current demands on the Council, its partners and the community.

As actions are delivered, the next iteration of the Action Plan will be developed and it is expected that the second Cabinet Action Plan will be agreed by the Cabinet in April 2021.

Thriving People

We will turn the tide on poverty

We are committed to reducing deprivation within Torbay, protecting vulnerable children and adults and ensuring that we improve the affordability and quality of housing for our residents.

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
1. Agree the Housing Strategy action plan.	Economic Regeneration, Tourism and Housing	Director of Place	May 2020
2. Ensure Tor Vista achieves Registered Provider status and commence its work programme.	Economic Regeneration, Tourism and Housing	Director of Place	December 2020
3. Ensure continued delivery against the Children's Services Improvement Plan.	Children's Services	Director of Children's Services	Ongoing, review April 2021
4. Develop a forward investment programme for affordable and social housing in association with registered providers across Torbay.	Economic Regeneration, Tourism and Housing	Director of Place	April 2021
5. Explore opportunities for joining the Co-operative Councils Innovation Network and, as part of the Network, consider the options available to support communities to access affordable finance.	Leader of the Council	Director of Corporate Services	April 2021
6. Explore opportunities to bring forward a 'Torbay Promise' to identified areas in Torbay.	Children's Services	Director of Children's Services	April 2021
7. Agree the refreshed Children and Young People's Plan and associated action plan.	Children's Services	Director of Children's Services	July 2020

We will have aspirations for all of our residents

We aspire for all of our residents to reach their potential, having fulfilled lives – educationally, socially, in their careers and beyond – enjoying to the fullest our amazing and naturally inspiring environment.

We will pay particular focus on ensuring good support to our looked after children, in our role as their corporate parent.

Action	Cabinet Portfolio	Senior Officer	Indicative Date
8. Learning from elsewhere, develop Torbay's approach to Family Friendly Torbay.	Children's Services	Director of Children's Services	July/August 2020
9. Support the roll out of Torbay (self-harm) family intervention and mental health support teams.	Adults and Public Health	Director of Public Health	April 2021
10. Work in partnership to deliver the Torbay Multi-agency Suicide and Self-harm Prevention Plan.	Adults and Public Health	Director of Public Health	April 2021
11. Improve the outcomes for those most vulnerable in our communities through the comprehensive re-procurement of substance misuse services, as part of a wider multiple complex needs alliance.	Adults and Public Health	Director of Public Health	October 2020
12. Agree the refreshed Education Strategy, SEND Strategy and Disadvantaged Strategy and associated action plans.	Children's Services	Assistant Director – Education, Learning and Skills	November 2020
13. Provide Healthy Lifestyles services to those that need it whilst reviewing best practice elsewhere to inform future models of delivery.	Adults and Public Health	Director of Public Health	Ongoing, review April 2021
14. Implement the trauma-informed approach across services.	Adults and Public Health	Director of Public Health	April 2021
15. Deliver the healthy weight declaration.	Adults and Public Health	Director of Public Health	April 2021
16. Develop an oral health promotion service.	Adults and Public Health	Director of Public Health	April 2021

Action	Cabinet Portfolio	Senior Officer	Indicative Date
17. Work in partnership with the Torbay and South Devon NHS Foundation Trust in order to optimise the resulting benefits of investment in the hospital infrastructure and services and the resulting transformation of service delivery to ensure high quality new and responsive services for patients and service users.	Leader	Chief Executive	On-going, review April 2021
18. Play our part as a critical partner within the Devon-wide Sustainability and Transformation Programme.	Adults and Public Health	Director of Public Health	Ongoing, review April 2021

We will build safer communities

We will work with partners to reduce crime and violence through collaborative prevention and intervention practices.

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
19. Work with the Community Safety Partnership on its next Strategic Assessment to identify priorities for building safer communities in Torbay, and ensure that Council activities align and support this approach.	Corporate and Community Services	Assistant Director – Community and Customer Services	April 2021
20. Ensure an effective partnership approach to reducing domestic abuse and sexual violence to ensure that all agencies are working together.	Corporate and Community Services	Assistant Director – Community and Customer Services	April 2021
21. Ensure a focus on the risk to and impact of exploitation of children and vulnerable adults, working in partnership with community groups.	Corporate and Community Services	Assistant Director – Community and Customer Services	Ongoing, review April 2021
22. Co-locate police officers within Children's Services' teams to continue to improve outcomes for children and families.	Children's Services	Director of Children's Services	April 2021
23. Support Devon and Cornwall Police in securing a response location in Paignton.	Corporate and Community Services	Assistant Director – Community and Customer Services	April 2021

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
24. Work proactively with local NHS partners to deliver Health and Wellbeing Hubs in Paignton and Torquay and to maximise the impact of the Health Improvement Programme.	Adults and Public Health	Director of Adult Services	April 2021
25. Support the implementation of the Evening and Night Time Economy Strategy.	Corporate and Community Services	Assistant Director – Community and Customer Services	October 2020

Thriving Economy

We will create an environment in which businesses and jobs can grow

We will create a local economy which is successful and sustainable – where businesses and jobs can grow.

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
26. Agree the COVID-19 Economic Recovery Plan.	Economic Regeneration, Tourism and Housing	Director of Economic Strategy (TDA)	July 2020
27. Explore the potential for the community wealth building approach to develop new ways of working with our public and private sector partners to maximise local economic benefits, including public sector procurement.	Economic Regeneration, Tourism and Housing	Director of Economic Strategy (TDA)	September 2020
28. Progress, using our relevant powers, the possession of the Crossways site in Paignton.	Economic Regeneration, Tourism and Housing	Director of Asset Management, Investment and Housing (TDA)	August 2021
29. Protect and accelerate the development of employment space to accommodate business growth.	Economic Regeneration, Tourism and Housing	Director of Economic Strategy (TDA)	Ongoing, review April 2021
30. Explore funding opportunities to create greater capacity and enhanced capability for Brixham Fish Market.	Infrastructure, Environment and Culture	Director of Place; and Director of Economic Strategy (TDA)	April 2021
31. Promote opportunities for investment through the Torbay Economic Growth Fund with the aim of regenerating all of our town centres and diversifying the economy.	Economic Regeneration, Tourism and Housing	Director of Economic Strategy (TDA)	Ongoing, review April 2021
32. Close the educational attainment gap and broaden the skills base within the workforce and further the growth of apprenticeships.	Children's Services and Economic Regeneration, Tourism and Housing	Assistant Director – Education, Learning and Skills; and Director of	Ongoing, review April 2021

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
		Economic Strategy (TDA)	
33. Support South Devon College's HE Vision including to secure Full Taught Degree Awarding Powers by 2022 and University College status by 2025.	Economic Regeneration, Tourism and Housing	Director of Economic Strategy (TDA)	Ongoing, review April 2021

We will become the premier tourist resort in the UK

We have a naturally inspiring environment, amazing heritage and a long history as a leading seaside holiday destination. We aspire to build upon this to become the premier tourist resort in the UK.

For both our tourists and our residents we need to tackle the decline in our town centres, making them vibrant places.

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
34. Ensure the COVID-19 Economic Recovery Plan links with the sector specific recovery plan for the tourism industry	Economic Regeneration, Tourism and Housing	Director of Place and Director of Economic Strategy (TDA)	July 2020
35. Invest up to an additional £0.6 million in public toilet provision enabling investment at Goodrington South, Meadfoot, Broadsands, Goodrington North, Abbey Meadows and Preston Bus Shelter.	Infrastructure, Environment and Culture	Director of Place	Ongoing, review April 2021
36. Work to identify a third party provider to operate the public toilets at Corbyn Head from 2021/2022 onwards.	Infrastructure, Environment and Culture	Director of Place	April 2021
37. Work with partners to develop a Town Investment Plan for Torquay which secures the highest allocation of Town Deal investment.	Infrastructure, Environment and Culture	Director of Economic Strategy (TDA)	July 2020
38. Ensure that the Future High Streets Fund application for Paignton secures investment to accelerate the regeneration of Paignton.	Economic Regeneration, Tourism and Housing	Director of Economic Strategy (TDA)	December 2020

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
39. Submit our application to the Heritage Lottery Fund for Phase 3 of the renovations at Torre Abbey	Infrastructure, Environment and Culture	Director of Place	October 2020
40. Support the Heritage Lottery Resilience Fund bid for Oldway Mansion in order to support the submission of a Heritage Lottery Fund bid, the new Oldway Trust and volunteer activities.	Economic Regeneration, Tourism and Housing	Director of Place	October 2020
41. Develop plans for the long term future of the Pavilion in Torquay.	Economic Regeneration, Tourism and Housing	Director of Asset Management, Investment and Housing (TDA)	October 2020
42. Support the community in their development and delivery of projects which will improve our beaches and seafront areas.	Infrastructure, Environment and Culture	Director of Place	Ongoing, review April 2021
43. Maximise the use of investment from new businesses in Torbay through the use of Section 106 monies, Community Infrastructure Levy and sponsorship.	Infrastructure, Environment and Culture	Assistant Director – Planning and Transport	Ongoing, review April 2021
44. Work with destination management partners to maximise all available funding for Torbay.	Infrastructure, Environment and Culture	Director of Place	Ongoing, review April 2021
45. Support Torbay Culture in advocating for the culture sector to work with partners to ensure a good quality submission to Creative People and Places.	Infrastructure, Environment and Culture	Director of Economic Strategy (TDA)	Ongoing, review April 2021
46. Work with the Destination Management Group to ensure alignment with Destination Management Plan objectives and advocate that regional partners recognise the importance of the visitor economy for Torbay.	Infrastructure, Environment and Culture	Director of Economic Strategy (TDA)	Ongoing, review April 2021
47. Work with the community to empower them to manage flower beds and promote civic pride.	Infrastructure, Environment and Culture	Director of Place	Ongoing, review April 2021

Tackling Climate Change

We will become a carbon neutral council and work with others to create a carbon neutral community

Environmental sustainability will influence everything we do. The Council will work towards carbon neutrality and strengthening Torbay's resilience to a changing environment.

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
48. Deliver a successful transition of services to SWISCo, in particular ensuring that there is a focus on increasing recycling rates.	Infrastructure, Environment and Culture	Director of Place	July 2020
49. Review and develop plans to improve communications and transport connectivity and sustainability, including the submission of a bid for Edginswell Rail Station.	Infrastructure, Environment and Culture	Assistant Director – Planning and Transport	June 2020
50. Appoint a dedicated Climate Change Officer, to co-ordinate Council activities as part of the Devon Climate Emergency Response Group and develop an action plan to address climate change in Torbay.	Infrastructure, Environment and Culture	Assistant Director – Planning, Housing and Climate Emergency	July 2020
51. Introduce and maintain close oversight of the impacts of charging for household DIY waste at the Recycling Centre.	Infrastructure, Environment and Culture	Director of Place	July 2020
52. Develop plans for a trial and roll out of three-weekly refuse collections	Infrastructure, Environment and Culture	Director of Place	March 2021
53. Introduce a mechanism to ensure all council decisions are informed by an analysis of whether they would help or hinder climate change.	Infrastructure, Environment and Culture	Director of Corporate Services	July 2020
54. Work as a member of the Peninsula Transport Body to tackle climate change through the transport agenda.	Infrastructure, Environment and Culture	Director of Place	Ongoing, review April 2021
55. Bring forward Trees for the Future setting out how we will work as a community to protect and enhance our treescape and introduce appropriate re-wilding.	Infrastructure, Environment and Culture	Director of Place	May 2020

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
56. Explore opportunities to produce our own solar and other renewable electricity and introduce electric vehicle charging points and make best use of the planning system to drive this agenda across Torbay.	Infrastructure, Environment and Culture	Assistant Director – Planning, Housing and Climate Emergency	Ongoing, review April 2021
57. Implement the Environmental Enforcement Service.	Corporate and Community Services	Assistant Director – Community and Customer Services	Ongoing, review April 2021
58. Review and develop plans to address flooding risks within Torbay.	Infrastructure, Environment and Culture	Director of Place	Ongoing, review April 2021
59. Encourage a sustainably developed built environment through review of Local Development Scheme (Local Plan Review).	Infrastructure, Environment and Culture	Assistant Director – Planning, Housing and Climate Emergency	Ongoing, review April 2021

Council Fit for the Future

We will become a Council fit for the future, working with our communities to create a culture of partnership

We will be a council that supports, enables and empowers its residents, our communities and our partnerships, and we will deliver our services in the most efficient and effective way possible.

Actions	Cabinet Portfolio	Senior Officer	Indicative Date
60. To build upon and embed the successful collaboration that saw residents, communities, partnerships and the Council working together differently in the response to the pandemic.	Corporate and Community Services	Director of Corporate Services	Ongoing, review April 2021
61. Roll out and embed Crowdfunding to support community projects and establish Community Grant Funding schemes.	Corporate and Community Services	Director of Corporate Services	Ongoing, review April 2021
62. Re-energise take up of the Torbay Lottery as a means of funding for community projects.	Corporate and Community Services	Director of Corporate Services	Ongoing, review April 2021
63. Agree a Community Engagement and Empowerment Strategy, including an 'Enabling Council' action plan.	Corporate and Community Services	Director of Corporate Services	September 2020
64. Strengthen relationships with the Community Partnerships through the appointment of Ward Ambassadors within the Council.	Corporate and Community Services	Director of Corporate Services	Ongoing, review April 2021
65. Strengthen relationships with the community by undertaking town visits by Leader and Chief Executive.	Leader of the Council	Chief Executive	Ongoing, review April 2021
66. Simplify and standardise how the Council works through making the best use of technology.	Corporate and Community Services	Director of Corporate Services	Ongoing, review April 2021
67. Review the continued rationalisation of council assets.	Infrastructure, Environment and Culture	Director of Place	Ongoing, review April 2021
68. Ensure that Torbay Council collaborates effectively locally, regionally and nationally.	Leader of the Council	Chief Executive	Ongoing, review April 2021

Meeting: Cabinet

Date: 16 June 2020

Wards Affected: All

Report Title: Torbay Local Development Scheme

Is the decision a key decision? No

When does the decision need to be implemented? June 2020

Cabinet Member Contact Details: Councillor Mike Morey, Cabinet Member for Infrastructure, Environment and Culture, mike.morey@torbay.gov.uk

Director/Assistant Director Contact Details: David Edmondson – Assistant Director Planning, Housing and Climate Emergency

1. Purpose of Report

- 1.1 The Local Development Scheme (LDS) is a statutory document that the Council has to have in place. It is a public statement of the programme that the Council intend to take forward to deliver the Local Plan for the area. A copy of the proposed LDS is attached at Appendix 1. This Report is to inform Members of the updated LDS which sets out the anticipated timeframe for the Local Plan review.
- 1.2 A review of the Torbay Local Plan (2012 to 2030) adopted in December 2015 is needed to conform with the requirements set out in the updated National Planning Policy Framework (2019) paragraph 33 which states: '*Policies in local plans and spatial development strategies should be reviewed to assess whether they need updating at least once every five years, and should then be updated as necessary.*' Reviews at least every five years are a legal requirement for all local plans.
- 1.3 A Local Development Scheme is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Planning Act 2008, the Localism Act 2011 and the Housing and Planning Act 2016). The Torbay Local Development Scheme 2017 was last published in March 2017 (see references section). This must specify (among other matters) the timetable for the preparation and revision of the development plan documents. It must be made available publicly and kept up-to-date. The Torbay Local Development Scheme (LDS) will set out the following information:
 - The documents that make up the development plan for the local authority;
 - The documents that will be produced in order to maintain an up to date plan led system (explaining who, how and when they will be produced, as well as their status);
 - The purpose of, geographical extent and relationships between these documents, explaining how they will provide the framework for considering the long term social, economic, environmental and resource impacts of

development proposals.

- 1.4 The LDS itself is not subject to consultation. It will be published to indicate how the Local Plan review process will commence. A refreshed Statement of Community Involvement will also be prepared to set out the Council's approach to community involvement in the Local Plan preparation process. Engagement will take place with Members, stakeholders in the production of planning policy documents where appropriate. This report sets out the content of the LDS publication and seeks Cabinet's agreement to a revised Local Development Scheme including an updated timetable for the review of the Local Plan.

2. Reason for Proposal

- 2.1 The Council has a statutory duty to prepare, monitor and review its planning policy documents through the Local Development Scheme (LDS). The LDS establishes a work programme to produce Torbay Council's Local Plan. The Council has a statutory duty to review the Local Plan; failure to review can leave the Council open to direct intervention and loss of control over the plan making process.
- 2.2 The Torbay Local Plan 2012-2030 – 'A landscape for success' was adopted by the Council on 10th December 2015 and since this time the community has prepared three Neighbourhood Plans for Torquay, Paignton and Brixham Peninsula covering 100% of the landmass of Torbay. These Neighbourhood Plans have been independently Examined (Spring/Summer 2018) and Adopted (June 2019) and now also form part of the Development Plan. Nevertheless, the Council has a statutory duty to carry out a review of the Local Plan documents (as discussed below in more detail) within the first five years (i.e. December 2020).
- 2.3 The timetable for the Review is set out in the LDS. The LDS reflects the work necessary on the Local Development Documents to undertake this review. Members will continue to have an important role in both reviewing the issues arising but also the approach to be taken to progress the review of the Local Plan. The current LDS contains the following, ambitious key milestones and dates in plan preparation:
- Pre-Submission (draft plan) consultation Winter 2020
 - Submission of plan to Secretary of State Summer/Autumn 2021
 - Examination in Public Spring 2022
 - Adoption Spring 2024

3. Recommendation(s) / Proposed Decision

- 3.1 That the Local Development Scheme (LDS) be approved as per the details in Appendix 1 to this report and delegate authority to the Assistant Director Planning, Housing & Climate Emergency in consultation with the Cabinet Member for Infrastructure, Environment and Culture, to make any final minor editorial and typographical revisions to the document including any necessary to reflect the Cabinet's discussions and decision.

Background Documents

Torbay Local Development Scheme 2017

<https://www.torbay.gov.uk/council/policies/planning-policies/local-plan/local-development-scheme/>

Supporting Information:

1. What is the proposal / issue?

- 1.1 Preparation of a Local Development Scheme and Local Plan are statutory requirements pursuant to the Planning and Compulsory Purchase Act 2004 and Town and Country Planning (Local Planning) (England) Regulations 2012.
- 1.2 There is a duty to ensure that a Local Development Scheme is maintained as an up to date document.
- 1.3 The LDS establishes a work programme to produce Torbay Council's Local Plan. The Council has a statutory duty to review the Local Plan; failure to review can leave the Council open to direct intervention and loss of control over the plan making process.

2. What is the current situation?

- 2.1 There is no direct budgetary implication with the preparation of the LDS itself, however the LDS does set out the timetable and resource implications for the preparation of the Development Plan Documents.

3. What options have been considered?

- 3.1 A local development scheme is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Planning Act 2008, the Localism Act 2011 and the Housing and Planning Act 2016). This must specify (among other matters) the local development documents which are to be development plan documents, the subject matter and geographical area to which each development plan document is to relate, and the timetable for the preparation and revision of the development plan documents.
- 3.2 It must be made available publicly and kept up-to-date. It is important that local communities and interested parties can keep track of progress. Local planning authorities should publish their local development scheme on their website.
- 3.3 This report sets out the recommended LDS approach.
- 3.4 The Council has a statutory duty to review the Local Plan; failure to review a Local Plan can leave the Council open to direct intervention and loss of control over the plan making process.

4. What is the relationship with the priorities within the Partnership Memorandum and the Council's Principles?

- 4.1 Torbay Council's new administration is committed to greater engagement of, and involvement with communities. The Council's Local Plan helps support all corporate objectives in the emerging Community and Corporate Plan

5. How does this proposal/issue contribute towards the Council's responsibilities as corporate parents?

- 5.1 The LDS in itself will not directly affect the Council's role as corporate Parents however the Local Plan review will enable the Planning Authority to assess its Local Plan policies and allocations to ensure that provision of sufficient educational,

care, housing and play facilities are proposed and that Policies have been informed by Children's Services and are developed to be inclusive to benefit children and positively impact on their outcomes. A full Sustainability Appraisal (SA) must be carried out as part of the Local Plan process. The SA looks at social, environmental and economic impacts in detail and is scrutinised at the Local Plan examination by an independent inspector. The Council will also undertake a Equality Impact Assessment (EIA).

6. How does this proposal/issue tackle poverty, deprivation and vulnerability?

6.1 The LDS in itself will not directly affect poverty, deprivation and vulnerability, however the Local Plan review will enable the Planning Authority to assess its Local Plan policies and allocations to ensure that provision that policies have been assessed and developed to be inclusive to tackle issues of deprivation and inequalities.

6.2 A full Sustainability Appraisal (SA) must be carried out as part of the Local Plan process. The SA looks at social, environmental and economic impacts in detail and is scrutinised at the Local Plan examination by an independent inspector. The Council will also undertake a Community Impact Assessment (EIA).

7. How does the proposal/issue impact on people with learning disabilities?

7.1 The LDS in itself will not directly affect people with learning disabilities, however the Local Plan review will enable the Planning Authority to assess Local Plan policies and allocations to ensure that provision that policies have been assessed and developed to be inclusive to provide opportunities and tackle issues people with learning disabilities.

7.2 A full Sustainability Appraisal (SA) must be carried out as part of the Local Plan process. The SA looks at social, environmental and economic impacts in detail and is scrutinised at the Local Plan examination by an independent inspector. The Council will also undertake a Community Impact Assessment (EIA).

8. Who will be affected by this proposal and who do you need to consult with? How will the Council engage with the community? How can the Council empower the community?

8.1 It is not proposed to consult on this decision. However, the preparation of Development Plan Documents has to conform to a statutory consultation and public /examination process. A refreshed Statement of Community Involvement will also be prepared to set out the Council's approach to community involvement in the Local Plan preparation process. Engagement will take place with Members, stakeholders and Neighbourhood Forums in the production of planning policy documents where appropriate.

9. What are the financial and legal implications?

9.1 The LDS sets out the timetable for the Local Plan review. The Local Plan review timetable has resource implications for officers. The Strategic Planning Team resource is equivalent to 1.5 seniors and 1 officer and a Team Leader FTE for Development Plan work (two vacant posts are currently being advertised at the time of this report).

- 9.2 The Local Plan has a budgeted allocation, however this has been reduced and is unlikely to cover the required expenditure. The Local Plan Review is likely to necessitate an evidence base update and such evidence gathering and reports (housing needs assessment, retail needs assessment, strategic flood risk assessments etc). Where possible, evidence base work is undertaken jointly with other authorities to ensure cost is optimised (through economies of scale); however, the need for evidence base may also necessitate external consultants with associated costs. Any examination of Local Plan will also have associated costs (currently timetabled for 2022/2023).
- 9.3 The Torbay Local Plan (2012-2030) was adopted in 2015. Reviews at least every five years are a legal requirement for all local plans (Regulation 10A of the Town and Country Planning (Local Planning) (England) Regulations 2012). The LDS will set out the timetable for the Local Plan Review.

10. What are the risks?

- 10.1 The key risk is that the Local Plan is found to be 'out of date' or a reviewed Local Plan 'unsound' by an Inspector at Public Examination. To avoid this, the Council must ensure that the Plan complies with Government policy and is founded on robust evidence, particularly on infrastructure, and follow all statutory and local requirements, including on public consultation.
- 10.2 The Local Plan review is not only a legal requirement but critical to evidencing how the Local Planning Authority can achieve a five-year supply of housing land which is important to ensure that Council is able to control development appropriately and the planning decisions are plan-led.
- 10.3 Any review of the plan will need to ensure that if submitted, it is appropriately supported and justified by evidence then the Plan. If not be found sound, the Council would have to restart plan making, incurring further time and cost to the process. Risks emerging from recent examinations include insufficient evidence demonstrating the delivery of infrastructure to support growth and Councils not satisfying requirements under the Duty to Cooperate. Therefore, the LDS should set out how the Council plans to review the key Development Plan Document and the likely timing and resources associated with this process.

11. Public Services Value (Social Value) Act 2012

- 11.1 Not applicable.

12. What evidence / data / research have you gathered in relation to this proposal?

- 12.1 Views have been sought from officers in drawing up the timetable for the Local Plan Review contained in the LDS in Appendix 1.

13. What are key findings from the consultation you have carried out?

- 13.1 Not applicable.

14. Amendments to Proposal / Mitigating Actions

- 14.1 Not applicable.

Equality Impacts

15.	Identify the potential positive and negative impacts on specific groups		
	Positive Impact	Negative Impact & Mitigating Actions	Neutral Impact
Older or younger people			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusi
People with caring Responsibilities			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusi
People with a disability			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusi
Women or men			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusi
People who are black or from a minority ethnic background (BME) <i>(Please note Gypsies / Roma are within this community)</i>			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusi
Religion or belief (including lack of belief)			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusi
People who are lesbian, gay or bisexual			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusi

	People who are transgendered			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusive
	People who are in a marriage or civil partnership			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusive
	Women who are pregnant / on maternity leave			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusive
	Socio-economic impacts (Including impact on child poverty issues and deprivation)			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusive
	Public Health impacts (How will your proposal impact on the general health of the population of Torbay)			The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusive
16.	Cumulative Impacts – Council wide (proposed changes elsewhere which might worsen the impacts identified above)	The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusive and cumulatively have a positive impact.		
17.	Cumulative Impacts – Other public services (proposed changes elsewhere which might worsen the impacts identified above)	The LDS in itself will not directly impact, however the Local Plan review will enable the Planning Authority that policies can be assessed and developed to be inclusive and cumulatively have a positive impact.		

Meeting: Overview & Scrutiny Board
Cabinet

Date: 10 June 2020
16 June 2020

Wards Affected: All Wards

Report Title: Budget Monitoring 2019/20 – Quarter Four – Outturn

Is the decision a key decision? No

When does the decision need to be implemented? n/a

Cabinet Lead Contact Details: Councillor Cowell, Deputy Leader of the Council and Cabinet Member for Finance, Darren.cowell@torbay.gov.uk

Supporting Officer Contact Details: Sean Cremer, Deputy Head of Finance, Sean.Cremer@torbay.gov.uk, 01803 207553

1. Purpose and Introduction

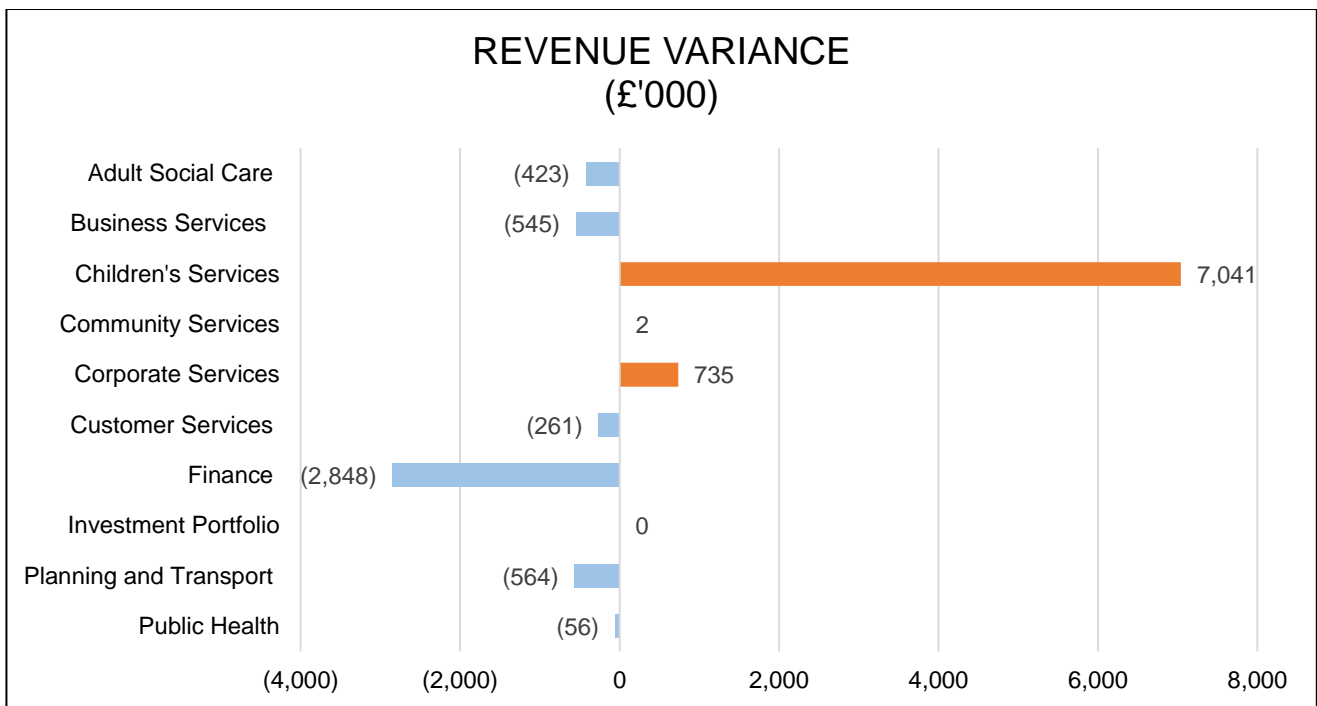
- 1.1. This report provides a **high level** budget summary of the Council's revenue and capital income and expenditure for the financial year 2019/20.
- 1.2. As at the end of 2019/20 the Council's **Revenue** budget is reporting an over spend of £3.08m for the financial year. This is an improvement from the quarter three position as year-end figures and the moratorium continued to deliver financial savings. This whole Council position is in the context of the overspend within Children's Services increasing to be £7.0m by the end of the year.
- 1.3. The Capital Plan Budget totals £395m over the 4 year period. Capital expenditure of £115m was incurred in 2019/20 of which £77m related to the Investment Fund.

2. Recommendation (s) / Proposed Decision

- 2.1. That Overview & Scrutiny Board notes the outturn position and makes any comments and/or recommendations for consideration by the Cabinet.

3. 2019/20 Revenue Budget Summary Position

- 3.1. As at year end the Council's revenue budget is reporting an over spend for 2019/20 of £3.08m after the application of one off funding. Within this position there is a £7.0m overspend in Children's Services, offset by under spends in other services and the application of one off funding. A bar chart summarising the budget variance by service for 2019/20 is as follows:



Children's Social Care

- 3.1. The overspend of £7.0m represents an increase of £0.3m since Quarter 3.
- 3.2. The main pressure area is the full year impact of the costs of Looked After Children (LAC). The overall LAC numbers remain between 355 – 360.
- 3.3. Residential placements as at the 31st March 2020 totaled 31. This is a decrease since September 2019 of 13 placements. This demonstrates that during the second half of the financial year there has been a significant and sustained focus on returning Children and Young people to family based settings.
- 3.4. Given the average placement cost of £4,700 this scale of reduction is expected to have a significant impact on the 2020/21 budget.
- 3.5. This is testament to the continued work of the Director of Childrens Services and all of the team's working to ensure the best possible outcome for Children and Young People in Torbay.

Higher Needs Block – Special Education Needs

- 3.6. The schools' higher needs block in the Dedicated Schools Grant (DSG) has been under financial pressure as a result of an increasing level of referrals from schools for higher needs support for children. For 2019/20 there was an in-year overspend of £1.12m, after the one off £1.4m "disapplication" transfer of funds between the funding blocks in the DSG. The Council does not receive any funding for schools therefore the over spend will remain in the DSG to be funded from DSG in future years and is therefore not a cost that the Council has to fund. This position is now confirmed by the School and Early Year Finance (England) Regulations 2020. As a result the DSG reserve is a £3.8m **deficit** at the end of 2019/20.

- 3.7. Representatives from the Council and the School Forum continue to work with the Education & Skills Funding Agency (ESFA) to discuss the proposed financial recovery plan that was submitted to the ESFA earlier in the 2019/20 financial year.

£300m Investment fund

- 3.8. Investment Fund has spent £155m in previous years, and has spent £77m in 2019/20. This brings the total spend on Investment properties to £231m.
- 3.9. This leaves £69m to be spent in future years. However HM Treasury issued a consultation on future PWLB borrowing terms in March 2020 which would, in effect, prohibit the use of PWLB to fund this type of purchase, known as “debt for yield”. At the same time CIPFA issued a statement that the intent of the consultation should be adhered to with immediate effect and applied to all forms of borrowing not just PWLB. As a result the Council is no longer seeking such assets to purchase.
- 3.10. At Cabinet on 1st October 2019 the criteria for use of the Economic Growth Fund was approved. Approval of projects brought forward has been delegated to Cabinet.
- 3.11. £17m has been spend on Regeneration Projects in 2019/20 and in early 2020/21 the Debenhams property in Torquay was purchased.

4. Service Budgets

4.1 The budget position for each service is shown in the table below:

Torbay Council Revenue Q4 2019/20	Budget £000s	Outturn £000's	Variance £000's	Variance reported at Q3 £000's	Movement £000's
1. Adult Social Care	38,103	37,680	(423)	(307)	(116)
2. Business Services	13,523	12,978	(545)	(614)	69
3. Children's Services	36,039	43,080	7,041	6,706	335
4. Community Services	1,824	1,826	2	(90)	92
5. Corporate Services	5,227	5,962	735	605	130
6. Customer Services	2,798	2,537	(261)	(576)	315
7. Finance	1,019	(1,829)	(2,848)	(2,300)	(548)
8. Investment Portfolio	(4,135)	(4,135)	0	0	0
9. Planning and Transport	7,282	6,718	(564)	(510)	(54)
10. Public Health	9,689	9,633	(56)	(40)	(16)
Revenue total	111,369	114,450	3,081	2,874	207

Mitigating Actions	£'000
11. Use of Reserves	(3,081)
Net Overspend / (underspend)	0

4.2 A narrative of the position in each service area is as follows;

1. Adult Social Care - Underspend £423k

The majority of this budget is spent against a fixed contract with the ICO. Within the remaining discretionary budgets there are a number of identified contractual savings as well as some savings associated with client budgets and impairment.

2. Business Services – Underspend £545k

The forecast for Business Services has continued to improve.

Overall car parking income achieved a surplus of £133k. This represents a £130k movement from the Quarter 3 position due to the changes to the public behavior and restrictions on movement during March.

There are also savings from waste collection and disposal, amounting to £471k as a result of reduced household waste being sent to the Energy from Waste plant and payments due under the contract.

3. Children's Services – Overspend £7.041m

There was an overspend of £6.6m associated with placements. At the end of March, there were 38 FTE vacant within the Children's Safeguarding service which resulted in use of agency staff. As a result the total spend on agency and temporary staff was £3.8m which is offset, in part, by savings in the permanent staffing.

4. Community Services – On budget

5. Corporate Services – Overspend £735k

Legal services also made use of Agency staff, with a spend of £264k. These staff required so that the service is able to meet the caseload requirements of the organisation, namely Children's and Adult Social work.

As a result of the merging of Coroners districts in 2018 the Torbay's Coroner service is administered by Plymouth City Council. This service is currently more expensive and as a result there is an £105k overspend. In line with the corporate position, all non-essential spend has been ceased.

Within Corporate Services there are shortfalls of income in a number of areas. The Print & Post service has a shortfall of £202k. In order to address the future sustainability of this service there is a tender opportunity currently advertised seeking a delivery partner. There is also a shortfall of £80k on income targets associated with work of the transformation team.

6. Customer Services – Underspend £261k

Revenues and Benefits have a number of staff vacancies and have received one-off funding resulting in an underspend of £268k. Within IT there is a forecast underspend of £276k brought about by revised recruitment and spending plans this year and further savings identified with software licenses. The movement within this service area compared to Quarter 3 relates to the final level of Housing Benefit payments and eligible subsidy as more recipients move from Housing Benefit over to Universal Credit there is a change in the level of subsidy that is received.

7. Finance – Underspend £2.8m

A number of “corporate” budget changes are being reported under the Finance service, these include;

- the transfer from the Comprehensive Spending Review Reserve released in 2019/20 for issues in Children’s Social care
- savings associated with Treasury Management activities including MRP and effective capital management resulting in savings on interest.
- additional monies from the Devon wide business rates retention pool
- the release of the contingency set aside during the 2019/20 budget process to be used to fund known pressures
- savings based on the actual payments to the Devon County Pension Fund for both the secondary pension rate and for historic pension payments.

8. Investment Properties – Breakeven £0k

Overall Investment properties is met its income target.

9. Planning & Transport – Underspend £564k

A reduced contribution for concessionary fares of £471k has been achieved. Due to the increased level of capital work delivered and therefore increased recharges to capital there is a saving of £137k within Highways.

10. Public Health – Underspend £56k

No material variances

11. Use of Reserves –£3.08m

In order to fund the net in year projected overspend a number of reserves will be applied or drawn down in year. This does not require use of the General Fund reserve which stands at £4.6m.

5 Statement of Accounts 2019/20

- 5.1 The Council’s statutory accounts for 2019/20 are being prepared and will be available on the Council’s website. The Accounts will be audited by the Council’s external auditor, Grant Thornton. Linked to COVID resource pressures the deadlines for the issuing of the Council’s 2019/20 statutory accounts is now end of August 2020 with the external audit to be completed by end of November 2020, (due to be stated in October 2020).

Council Subsidiary Companies

- 5.2 The Council has interests in a number of companies. The financial performance for 2019/20 will be included in the Council's statement of accounts once published.
- 5.3 All of these companies form part of the Council's group boundary, therefore Members should be aware of the assets and liabilities of these companies.

6 Debtor – Write offs

- 6.1 The total value of debtor "write offs" for the quarter will be reported in the quarter one budget monitoring report in July 2020.
- 6.2 For the full year, the total percentage of the current year liability collected was:

Collection Fund	2018/19	2019/20	movement
Council Tax	96.3%	95.7%	-0.7%
NNDR	96.6%	95.1%	-1.5%

7 Capital Plan Summary Position

- 7.1 The Capital Plan Budget totals £395m over the 4 year period. Capital expenditure of £115m was incurred in 2019/20 of which £77m related to the Investment Fund
- 7.2 Appendix One shows the expenditure on each scheme in 2019/20 compared to level of spend estimated at quarter three. The final column shows the balance that will be carried forward as capital expenditure budget in future years.

7.3 Protecting Children

- 7.4 Nearly £3m was spent in 2019/20 including ongoing repairs and maintenance for schools, enhancements at Brunel and Paignton Community and Sports academies and relocation of the Medical Tuition Service to Parkfield.

The Council's contribution towards the provision of a new Free School in Paignton was not required in the year but is expected to be spent in 2020/21 with the school now planned to open in September 2021.

7.5 More Prosperous Torbay

- 7.6 There was expenditure of over £10m in 2019/20 on these schemes. Work commenced on the Claylands site redevelopment and work was finalised on the completion of the EPIC building at White Rock which became operational during the year. Each of these schemes incurred costs of over £1m in 2019/20. The Oxen Cove Jetty was completed with expenditure of £1.8m. There were ongoing major highway works at Western Corridor (£1.9m) and other highways spend (£2.3m) including payments in relation to the South Devon Highway.

- 7.7 A loan of £1.5m agreed by Council to the TDA to acquire a further industrial unit in Paignton was drawn down in year.

There was a significant variation in the payment due to Devon County Council for payments in relation to South Devon Highway compared to previous forecasts supplied. The remaining costs are expected to be in respect of compensation claims but these have been slow in progressing.

- 7.8.1 Spend in year was lower than forecast on a number of schemes including some delays in Highways expenditure which was hampered towards year end by adverse weather.

7.8.2 Attractive and Safe Place

- 7.9 Spend of £3.5m was incurred on a wide range of schemes including £2.5m on a number of projects to enhance facilities at the Harbours.

- 7.8.3 A significant number of other schemes continued in the year including toilet refurbishment, CCTV system replacement, Princess Pier and Flood Defence work. Work to protect Brixham Victoria breakwater was completed with further expenditure of £1.25m in the year and the redevelopment of Harbour Light restaurant at Paignton Harbour was also finished.

7.15 Supporting Vulnerable Adults

- 7.16 Spend of £1.2m in 2019/20 including spend of £0.9m on Disabled Facilities Grants and £0.25m on enhancements to care homes. Expenditure on these schemes will continue in 2020/21.

- 7.17 There was some further expenditure towards the provision of extra care housing and affordable housing in the Bay however this is likely to become more significant in coming years. In addition although the actual spend on disabled facilities grants was close to the 2019/20 allocation, there remains an underspend carried forward from previous years was not fully spent in the year and is available in addition to a further Government allocation for 2020/21. Details of the 2020/21 allocation £1.876m are shown below (para. 9.1 f) but £1.235m of this, the adult social care element, has previously been earmarked by Council for the Crossways redevelopment.

7.18 Corporate Support

- 7.19 Spend of £3.8m including a further £1m on IT investment and £2.6m on replacement waste collection vehicles.

7.20 Investment Properties

- 7.21 Spend of £76.5m in the year. The expenditure reflects the acquisition of investment properties at Chippenham, Exeter (2 properties), Didcot and Taunton.

- 7.22 Some of the expenditure represents loans including for the hotel development in Torwood Street which was drawn down in 2019/20 and a loan to a local company to enable it to remain in the area.

7.21 Regeneration projects

- 7.22 In addition to the schemes under paragraph 7.5 above (More Prosperous Torbay) the Council has committed specific allocations of future borrowing to fund particular Regeneration (£25m) and Economic Growth (£100m) in the area.
- 7.23 In 2019/20 the Council spent £16.7m on related schemes.
- 7.24 There have been delays at Harbour View project resulting in the recent approval of a higher level of borrowing for the project. There are also works in progress to redevelop the Old Toll House on Torquay seafront.

8 Funding

- 8.1 A summary of the funding of the 2019/20 Capital Plan is shown in the Table below:

2019/20 Funding	Totals @ Q4 £m
Unsupported Borrowing	99
Grants	12
Contributions	1
Revenue	1
Reserves	1
Capital Receipts	1
Total	115

9. Grants

- 9.1 The Council has been notified of the following new capital grant allocations, since the last monitoring report.
- Department for Education – School Condition Allocation 2020/21 - £417,887. Provided to authorities for major repairs and maintenance of school estates.
 - Department for Education– Devolved Formula Capital Grant 2020/21 - £83,309. This is a ring-fenced grant and will be paid to appropriate schools as required.
 - Department for Education – Basic Need allocation 2021/22 - £8,609,731. Note this is a future year allocation to enable planning for future demands for school places. Part of this grant has already been earmarked and agreed for ongoing expansion at Paignton Community and Sports Academy and further proposals are in development to increase pupil capacity at St Cuthbert Mayne.
 - Department for Transport – Highways Grants – Potholes Action Fund and Challenge Fund 2020/21 allocation - £1,212,000. This allocation incorporates two funding pots from DfT including the Challenge Fund which invited bids from Council's for specific projects but because of the Covid-19 issues it has been decided to distribute the funds on a formulaic basis.
 - Department for Transport – Incentive Element 2020/21 - £244,000. Grant paid to authorities following effective asset management and adopting efficiency and best practice principles for local highway maintenance

- f) Department for Transport – Active Travel Fund 2020/21 - £276,000. Grant to be used to quickly capitalise on changes to modes of travel following Covid-19, in particular to support walking and cycling routes. The funding is dependent on the Council providing meaningful plans of how the funds will be used to reallocate road space to cyclists and pedestrians.
- g) Ministry of Housing Communities and Local Government – Disabled Facilities grants 2020/21 £1,876,070. This grant allocation is used to support our DFG expenditure but also includes the former Adult Social Care capital grant. In recent years £1m has been allocated by members to DFGs with the balance to Adult Social Care which will be used to support the proposed Crossways redevelopment.

9.2 As well as the above new grant allocations the Council received confirmation of previously announced indicative allocations:

- a) Department for Transport – Structural Maintenance 2020/21 allocation £1.174m and Integrated Transport Block 2020/21 allocation £1.063m. Confirmation of indicative amounts of grant (£1.174m and £1.063m respectively) has also been received. The previously announced indicative figures are already included in the Council’s approved Capital Plan.

9.3 All the above grants will be included in the Council’s 20/21 capital budget and have been allocated to the intended services.

10. Capital Receipts

10.1 In 2019/20 just under £0.5m of capital receipts have been generated from asset disposals, with a further £0.25m from right to Buy Clawback and £0.9m from capital loan repayments, giving total receipts of £1.6m. The RTB Clawback and repaid loans are earmarked resources and are not available to fund the general Capital Plan. Currently, primarily linked to the expenditure on the surrender of land from the TCCT and future extra care housing provision, the approved Plan relies upon the generation of a total of £7.4 million additional capital receipts from asset sales.

10.2 Capital receipts of £1.033m were used to finance capital expenditure in 2019/20.

11. Capital Contributions – S106 & Community Infrastructure Levy

11.1 In 2019/20 £1.8m of capital contributions were generated. Of this value, £0.8m was from Section 106 Planning agreements with nearly £0.5 from Community Infrastructure Levy and the balance £0.5m being contributions to specific schemes by other partners.

11.2 The Council’s Community Infrastructure Levy (CIL) scheme came into effect in 2017/18. The main capital project identified for funding from CIL receipts is the South Devon Highway. The Council used £0.18m CIL receipts to fund its South Devon Highway expenditure in 2019/20. The “neighbourhood proportion” of CIL receipts has been allocated to an earmarked reserve.

12 COVID 2019 Implications

- 12.1 The COVID 2019 pandemic started to impact on the UK during March 2020 with the full impact on 2020/21, future years longer term impact and the final level of central government funding still unknown. Aside from car parking income there was limited (financial) impact on the 2019/20 revenue and capital budgets, however the provision for the level of impairment of outstanding debt as at 31st March 2020 was increased and there was an impact on the final two weeks of collection of NNDR. In addition the first tranche of central government COVID grant funding of £5.4m was received in late March and carried forward in an earmarked reserve.
- 12.2 The impact on 2020/21 along with the level of central government report announced to date will be reported in the Quarter 1 monitoring report in July 2020.

CAPITAL PLAN - OUTTURN 2019/20 - EXPENDITURE

Appendix 1

		Revised 4-year Plan							
	Latest Est Scheme Cost	Expend in Prev Years (active schemes only)	Total 2019/20 Revised	Outturn 2019/20	Slippage to c/f to 20/21	2020/21	2021/22	2022/23	Total for Plan Period
PB = Approved Prudential Borrowing schemes	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000
Protecting children and giving them the best start in life									
Barton Academy - Nursery provision	527				0	527			527
Brookfield Site / Brunel Academy Phase 1	1,050	1,008	55	13	42				42
Brunel Academy Ph 2 Vocation Classrooms	1,000	366	578	344	234	400			634
Capital Repairs & Maintenance 2018/19	378	227	154	3	151				151
Capital Repairs & Maintenance 2019/20	269	139	269	139	130				130
Devolved Formula Capital			304	176	128				128
Early Years - Ellacombe Academy Nursery	907	892	16	1	15				15
Early Years - White Rock Primary Nursery	420	420	11	11	0				0
Education Review Projects			82	36	36				36
PB Medical Tuition Service - relocation	601	518	558	475	83				83
New Paignton Primary school	609	7	602	0	602				602
Pgn CS Academy Expansion	879	836	500	831	(331)	374			43
Roselands Primary - additional classroom	599	454	502	357	145				145
Secondary School places	2,194	2,192	55	53	2				2
Special Provision Fund (SEND)	849	371	517	206	311	167			478
Torbay School Relocation (Expansion Burton Acad Hillside site)	1,200	279	316	95	221	700			921
IT replacement - Childrens Case Management System	1,000	232	175	232	(57)	825			768
	20,423	7,941	4,694	2,972	1,712	2,993	0	0	4,705
Working towards a more prosperous Torbay									
PB Claylands Redevelopment	10,400	1,855	1,967	1,132	835	6,748	962		8,545
DFT Better Bus Areas	1,147	1,095	15	0	15	37			52
PB Edginswell Business Park	6,620	2,963	183	46	137	3,500			3,637
PB Employment Space, Torbay Business Park	6,737	6,737	0	92					0
PB Innovation Centre Ph 3 (EPIC)	6,635	6,420	1,154	1,114	40	175			215
Land acq adj Beechdown Collaton St Mary	246	246	241	246					0
PB Oxen Cove Landing Jetty	2,500	2,483	1,762	1,745	17				17
PB South Devon Highway - Council contribution	20,224	18,641	400	347	53	1,530			1,583
PB TEDC Capital Loans/Grant	4,040	3,465	1,500	1,500	0	575			575
Transport Highways Structural Maintenance			1,948	1,568	380	1,424			1,804
Transport Integrated Transport Schemes			403	316	87	886			973
Transport - Torquay Gateway Road Improvements	2,927	1,198	121	92	29	1,550	150		1,729
Transport - Tweenaway Junction	4,903	4,905	0	2	(2)				(2)
Transport - Western Corridor	12,271	11,645	2,312	1,886	426	200			626
	78,650	61,673	12,006	10,086	2,017	16,625	1,112	0	19,754
Ensuring Torbay remains an attractive and safe place to live and visit									
Babbacombe Beach Road	260	0	10	0	10	250			260
PB Brixham Harbour - Breakwater	3,892	3,783	1,357	1,248	109				109
Brixham Harbour - CCTV upgrade		79	86	79	7				7
Brixham Harbour - Fendering	306	306	300	306					0
Brixham Harbour - Fork Lift truck replacement	22	22	21	22					0
Brixham Harbour - Infrastructure Repairs	165	92	165	92	73				73
Brixham Harbour - Water Meters	110	72	110	72	38				38
PB CCTV equipment	521	518	295	292	3				3
Clennon Valley Sport Improvements	70	32	0	0	0	38			38
Flood Alleviation - Cockington	328	82	135	39	96	150			246
Flood Alleviation - Monksbridge	412	51	30	2	28	333			361
Hollicombe Cliffs Rock Armour	1,351	1,351	0	0	0				0
Paignton Coastal Defence Scheme	3,142	69	75	69	6	280	1,485	1,302	3,073
PB Paignton Harbour Light Redevelopment	800	714	722	636	86				86
Princess Gardens Fountain	186	186	4	4	0				0
Princess Pier - Structural repair (with Env Agency)	1,665	846	109	40	69	750			819
PB Public Toilets Modernisation Programme	1,779	1,050	621	492	129	600			729
PB RICC Improvements (re Parkwood)	2,699	31	0	31	(31)	2,699			2,668

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	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000
= Approved Prudential Borrowing schemes									
	50	40	0	20	(20)	30			10
Torbay Community Partnership						300			
Torbay Leisure Centre (Parkwood Loan)									
Torre Abbey Renovation - Phase 2	5,000	5,000	8	8	0				0
Torre Valley North Enhancements	40	36	0	(4)	4	0			4
Torquay Harbour - South Pier Pontoon Runner Guides	40	35	40	35	5				5
Torquay Harbour - Town Dock Pontoons Replacement	287	287	0	11					0
	23,125	14,682	4,088	3,494	612	5,430	1,485	1,302	8,529
Protecting and supporting vulnerable adults									
			500	259	241	0			241
Adult Social Care									
PB Crossways, Paignton - Regen and Extra Care Hsg	22,359	13		13	(13)	13,637	8,722		22,346
Extra Care Housing	2,250	1,315	98	13	85	850			935
Disabled Facilities Grants			851	922	(71)	1,391			1,320
	24,609	1,328	1,449	1,207	242	15,878	8,722	0	24,842
Corporate Support									
PB Corporate IT Developments	1,801	1,715	500	1,056	(556)	642			86
IT Equipment - TOR2	150	22	100	22	78	50			128
PB Council Fleet Vehicles	4,771	2,973	2,824	2,640	184	1,614			1,798
PB Essential Capital repair works	871	49	0	(11)	11	811			822
Enhancement of Development sites	310	110	203	3	200				200
Flexible Use of Capital Receipts	714	714	57	57	0				0
Office Rationalisation Project - Electric House refurbishment	590	590	120	10					0
General Capital Contingency	718	0	0	0	0	718			718
	9,925	6,173	3,804	3,777	(83)	3,835	0	0	3,752
Investment Fund									
PB Investment Fund	300,200	231,431	80,293	76,524	3,769	0	65,000		68,769
	300,200	231,431	80,293	76,524	3,769	0	65,000	0	68,769
Regeneration Projects									
PB Regeneration Programme (inc Econ Gwth Fd)	112,500		0	0	0	0	62,500	50,000	112,500
PB Regeneration Programme-Retail Opportunity	16,700	15,941	16,700	15,941	759				759
PB Regeneration Programme-Harbour View Hotel Developmt	11,316	1,002	1,600	691	909	9,405			10,314
PB Old Toll House (Econ Growth Fund)	1,200	74	100	74	(2)	1,100			1,098
	141,716	17,017	18,400	16,706	1,666	10,505	62,500	50,000	124,671
Affordable Housing									
	1,164	1	0	0	0	1,163			1,163
Affordable Housing									
PB Housing Rental Company - Loan	25,000		0	0	0	25,000			25,000
Housing Rental Company - Aff Hsg Developments	100	11	100	11	89				89
	26,264	12	100	11	89	26,163	0	0	26,252
TOTALS		340,257	124,834	114,777	10,024	81,429	138,819	51,302	281,274
CAPITAL PLAN - OUTTURN 2019/20 - FUNDING									
			105,775	98,943	6,072	64,126	128,011	50,000	248,209
Unsupported Borrowing									
Grants			14,449	11,715	1,818	12,231	6,291	1,302	21,642
Contributions			1,913	1,382	679	726	95		1,500

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	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000
PB	= Approved Prudential Borrowing schemes								
			440	355	86	43			129
			1,472	1,292	51	1,844			1,895
			785	1,090	401	2,459	4,422		7,282
			124,834	114,777	9,107	81,429	138,819	51,302	280,657